



INTERNATIONAL STUDENT PROGRAM (ISP) – NEW STUDENT CHECKLIST

(707)468-3104 • international@mendocino.edu

Please feel welcome to contact ISP staff at any time.

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BEFORE ARRIVAL TO U.S.

- ☐ **Pay the SEVIS I-901 fee**
Use your Form I-20 and SEVIS number to pay the SEVIS fee online at <https://www.fmjfee.com/>. Refer to the F-1 Visa Application Procedures document for more information.
- ☐ **Obtain an F-1 Student Visa**
Apply for the F-1 visa, pay the visa application fee, and schedule the visa interview. Refer to the F-1 Visa Application Procedures document for more information or <https://travel.state.gov/content/travel/en/us-visas/study/student-visa.html>
- ☐ **Report Intent to Enroll at Mendocino College**
Contact ISP staff to verify that you plan to enroll at Mendocino College for the program start date listed on your Form I-20 at least two weeks prior to the start of classes. If you have changed your mind and do not plan to attend, notify ISP staff.
- ☐ **Schedule a Meeting with a Mendocino College Counselor**
Complete a comprehensive educational plan with a counselor. This appointment can be by phone if necessary. To schedule this meeting, contact ISP staff.
- ☐ **Enroll in Courses**
You will be notified via email when you are eligible to enroll in classes once you have met with a counselor. Upon notice of registration eligibility, you will work with ISP staff to follow instructions in completing enrollment. Please make sure your current email is on file as this will be the primary method of communication.
- ☐ **Arrange Housing in the U.S.**
At this time, housing is not available on campus. It is the student's responsibility to secure housing arrangements. For a list of local realtors, contact ISP staff.
- ☐ **Complete your immunizations and Health Statement Form in your home country.**
- ☐ **Travel to the U.S.**
Please plan to arrive at least 7 days prior to the start of classes in order to attend the mandatory new student orientation which will occur the Wednesday before the start of classes. When traveling to the U.S. remember to bring the following documents physically with you (not in checked baggage): Passport, F-1 Visa, Original signed I-20, proof of financial support, MC acceptance letter, MC registration statement, proof of ties to home country, SEVIS I-901 fee receipt (Form I-797).

AFTER ARRIVAL TO THE U.S.

- ☐ **Attend International Student Orientation**
Orientation will include access to WebAdvisor, student email, immigration review, campus tour, and more.
- ☐ **Begin Classes at Mendocino College!**